

Required Insurance Wording for Certificates

This information is relevant to the application process for a Special Event Permit, a Film or Banner Permit in the City of Riverside.

Please contact your insurance carrier and ask them to prepare the insurance document with the following wording:

“The City of Riverside, its officers, employees and agents are named as Additional Insured with respect to liability arising out of the

”

(Name of event and date(s) of event.)

Please be sure that the insurance is in effect the same dates as the events you are covering. If the event dates will exceed the current date of your insurance policy, you will want to be sure to arrange for new insurance coverage to cover the event dates.

Coverage amounts for Liability, Automobile and Workers Compensations and the coverage amounts are \$1,000,000 per occurrence and \$2,000,000 aggregate.

An Additional Endorsement form where the City of Riverside is named as an additional insured is also required.

Please note that insurance certificates with the correct wording can take time to obtain and should be requested promptly.